



Yashwant Shikshan Sanstha's  
**Miraj Mahavidyalaya, Miraj**

Affiliated to Shivaji University, Kolhapur - Code  
Accredited by NAAC (3rd Cycle) with 'B+' Grade (CGPA 2.53)



## **Purchase Policy (PP)**

The college is run by parent institution “Yashwant Shikshan Sanstha, Sangli (Kupwad)”. The college is having central purchase policy at institution level. However, under chairmanship of Principal the College is having College Level Purchase Committee. Computers, peripherals, sophisticated scientific instruments, research instruments, chemicals, electric/ electronic components and other recurring and non-recurring devices are regularly purchased. Budgetary provision is made to ensure this purchasing.

**Following procedure is adopted for purchasing the devices.**

**PP-1.** Heads of the departments of science subjects (UG as well PG) submit requirement of instruments and chemicals and recurring components to the principal at the beginning of the year. If needed the heads may submit their requirements in between as well.

**PP-2.** Requirements from registrar of the college are also invited.

**PP-3.** All Requirements submitted by heads are kept before College Level Purchase committee. Considering need of the department and financial provision, committee recommends the proposals to the parent institution the “Yashwant Shikshan Sanstha, Sangli (Kupwad)”.

**PP-4.** In case of urgent needs, on the behalf of College Level Purchase committee the principal of the college may recommend the purchase proposals to the parent institution the “Yashwant Shikshan Sanstha, Sangli (Kupwad)”

**PP-5.** The institution is having college development committee. It Sanctions the proposal and executes purchasing by following Standard rules of Least Quotations, tenders etc.

**PP-6.** After receiving Approvals from Parent institution, recurring and nonrecurring devices are purchased.

**PP-7.** At Department Purchase Registers, Dead Stock Registers etc are maintained and regularly updated.



  
**PRINCIPAL,**  
MIRAJ MAHAVIDYALAYA, MIRAJ.

## Purchase Committee-2023-24

| Sr. No. | Name                                | Designation |
|---------|-------------------------------------|-------------|
| 1       | Dr. A R. Jadhav                     | Chairman    |
| 2       | Mr. T. K. Metkari                   | Member      |
| 3       | Dr. P.A. Patil                      | Member      |
| 4       | Mrs. S. P. Patil                    | Member      |
| 5       | Mr. S. A. Patil (Physical Director) | Member      |
| 6       | Dr. V. V. Chougule                  | Member      |
| 7       | Dr. Mrs. S. P. Patil                | Member      |
| 8       | Mr. N. K. Patil                     | Secretary   |

  
**PRINCIPAL,**  
MIRAJ MAHAVIDYALAYA, MIRAJ.

